

# RecyClass

## AUDIT SCHEME

RECYCLED PLASTICS  
TRACEABILITY CERTIFICATION

RECYCLED PLASTICS

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## 1. FOCUS AND SCOPE OF CERTIFICATION

*Certification* aims at recognising the use of recycled plastics in products throughout the plastics value chain. It specifies requirements for companies using recycled material in the production of plastic products who wish to claim their recycled content under a comprehensive Audit Scheme.

*Certification* focuses on the traceability of *Recycled Plastics* within a *Process* and the verification of the *Recycled Content* shares (pre-/post-consumer) of *Plastic Products* or *Families of Products*. Certified *Products* and *Processes* may use claims on *Recycled Content* according to the document “Use of Claims Guidance”.

Traceability of the material in the different process steps must be verified throughout the whole chain of custody of the material in order to make a claim of recycled content in final products. Therefore, *Certification* may be individually granted to different companies who play a part in the value chain and hold custody of the recycled plastics including but not limited to compounders, converters, blow moulders, fillers, etc.

The Scheme is developed according to standard EN 15343:2007 and the principles of a controlled blending chain of custody model as described in ISO 22095:2020.

## 2. TERMS AND DEFINITIONS

Defined terms are marked in *italics* and start with a capital letter. Terms and definitions relating to this document can be found in Annex 1.

## 3. NORMATIVE REFERENCES

EN ISO 472:2013 Plastics – Vocabulary

ISO 22095:2020 Chain of Custody – General terminology and models

EN 15343:2006 Plastics – Recycled Plastics – Plastics recycling traceability and assessment of conformity and recycled content

EN 15353:2006 Plastics — Recycled Plastics — Guidelines for the development of standards for recycled plastics.

ISO 14021:2016 Environmental labels and declarations. Self-declared environmental claims (Type II environmental labelling)

## 4. TYPES OF CERTIFICATION

### 4.1 INITIAL CERTIFICATION

Initial Certification should take place in a *Site* who must present production records from the previous 12 months of *Production Process*. This Certification is valid for 1 year.

### 4.2 MONITORING CERTIFICATION

Monitoring Certification should take place in a *Site* who must present production records from the previous 12 months of *Production Process*.

Monitoring Certification will be granted to *Site* when Certification is available from the previous year. This Certification is valid for 1 year.

### 4.3 PROVISIONAL CERTIFICATION

Provisional Certification should be issued when a *Site* has been in operation for less than 12 months or there are less than 12 months of production records. A minimum of 3 months of data are required in order to issue a Provisional Certification. This certificate will be valid for a period of 12 months. If 3 months of data are not yet available because no sales have yet taken place, a provisional Certification can be granted with conditions. At least 3 batch of Output must be produced. In that case, an additional on-site audit must take place within 3 months where a full Provisional Certification can be granted.

Production of Output can take place on demand where 12 months of production records for Recycled Input may not be in place.

### 4.4 MULTISITE CERTIFICATION

Multisite Certification should be issued when a production process takes place in two or more separate locations under the same ownership of *Site*. *Site* shall designate one location as main address and contact for the purposes of *Certification*. Both locations must be visited during the audit, listed in the report, and traceability among both locations shall be verified. This Certification is valid for 1 year.

## 5. ELIGIBILITY FOR CERTIFICATION

Any Plastic Product containing Recycled Plastics may apply for Certification. Namely, compounds, semi-finished or finished products or components which are either ready for commercialisation or are still under the control of the value chain and sold B2B.

Processes audited include but are not limited to compounding, converting, storage, trading or other activities with the plastics value chain.

## 6. OBJECT OF CONFORMITY

*Certification* enables all actors of the plastics value chain to demonstrate a transparent use of recycled plastics within products. The conformity assessment focuses on the traceability of recycled plastics within a process and the verification of the declaration of a certain percentage of recycled content of plastics in products.

The Certification is available to all actors of the value chain who are involved in the use of recycled plastics.

## 7. OPERATING PERFORMANCE REQUIREMENTS

The auditing criteria is standardised in two categories which define the level of importance and accuracy that *Site* shall achieve in each requirement to succeed in the certification process.

Category Type	Meaning
1	Compulsory requirement. Object of conformity must achieve the required standard for type 1 categories in order to achieve <i>Certification</i> . Minor discrepancies are allowed in defined circumstances.
2	Preferred requirement. Object of conformity must achieve a 50% compliance with category 2 items.

## 8. TRACEABILITY AND CHAIN OF CUSTODY

Traceability of recycled plastics is an essential part of the Certification and central focus of the audit evaluation. ISO 22095:2019 defines traceability as the ability to trace the history, application, or location of a product. Traceability allows the monitoring of the movement of a product and its components through specified stages of a process or operation.

RecyClass Audit Scheme focuses on the traceability systems established within a process and operation and verifies the chain of custody throughout the whole plastics value chain.

## 9. CONTROLLED BLENDING MODEL

Within plastics recycling and compounding activities, it is normal practice to mix recycled plastics with additives, masterbatches or virgin materials in order to meet certain specifications.

Following a controlled blending model as a chain of custody model as described in ISO 22095:2020, the certification relates to recycled plastics when mixed with other materials or substances resulting in a known proportion of recycled content of plastics in output products, focusing on the physical presence of the material or products.

A controlled blending model focuses on the physical traceability, reporting a known percentage of recycled plastics in outputs.

The organisation active in the chain of custody of the product or material must ensure that the physical input and outputs of recycled plastics assessed during the audit are identified, monitored, and documented.

## 10. CALCULATION OF RECYCLED CONTENT IN PRODUCTS

The calculation of recycled plastics present in product represents the actual share of recycled plastics used. Throughout the process, the ratio between inputs and outputs is always known for a determined volume. Therefore, the percentage of recycled plastics can be ensured in all cases.

The share of recycled plastics is allocated to products following the assessment and documentation review during the assessment. CBs will document a reconciliation of volumes and perform a plausibility check to verify that the quantities of input recycled plastics used are plausible with the quantity of output products produced and their share of recycled content, taking into consideration additives and losses.

The share of Recycled Content for pre-consumer and post-consumer of a Product will be calculated according to the described formula in line with EN 15343:2007:

$$x (\%) = \frac{A}{P} \times 100$$

*X* is the *Recycled Content*, expressed as a percentage;  
*A* is the mass of *Recycled Input*;  
*P* is the mass of *a Product, Component or Family of Products*.

In the formula, X represents the share of pre-consumer or post-consumer material which should be reported separately.

The verification of the Recycled Content share is done based on the production records of the period of evaluation (1 year prior to the date of the Certification). The calculation shall take into account the plastic weight of the *Product* or *Component*. Any other ingredients (e.g. virgin plastics, additives, masterbatches, etc.) shall count towards the non-recycled plastics. Non-plastic materials should NOT be considered in the calculation (e.g. inks, adhesives, coatings, barriers, metals, paper, etc.).

More information on how to report the *Recycled Content* results available in the document “Use of Claims”.

## 11. SUPPLIER'S CERTIFICATE

In order to verify the Traceability of Recycled Plastics throughout the value chain Recycled Input supplier's shall count with a Supplier's Certificate. This can be a RecyClass Recycled Plastics Traceability Certificate or another recognised Scheme.

RecyClass recognises EuCertPlast Certificates as a valid *proof of Traceability of Recycled Plastics* and verification of Recycled Content. EuCertPlast Certificates must detail the *Plastic Products* in annex 4.

The Certification allows flexibility to Applicants of an Initial Certification to adapt gradually to this chain of custody model. During Initial Certification, two thirds of the Recycled Input must come from a supplier with a valid Supplier's Certificate. This percentage is raised to 75% of the Recycled Input and 100% of the Recycled Input in the next two monitoring audits. After this period, Recycled Input coming from non-certified suppliers will be not counted in the recycled content calculation.

Additional Certifications might be recognised by RecyClass after evaluation of the Audit Scheme to determine its equivalence to other recognised Schemes and principles of EN 15343:2008.

## 12. NON-CONFORMITIES

Non-conformities are issued when there is a failure to comply with an audit scheme requirement. Non-conformities are described in two different categories:

- **Major non-conformities** affect the overall capability of the applicant to comply with the audit scheme requirements. There is a significant doubt that an effective process control is in place or recycled content traceability for products cannot be established. Several minor non-conformities associated with the same requirement or issue will constitute a major non-conformity. Non-compliance with more than 50% of category 2 requirements will constitute a major non-conformity.

**Major non-conformities of category 1 requirements** will result in a suspension of the audit procedure. The applicant will be notified with the corrective actions to be implemented within a period of 3 months to resume the audit evaluation on-site or where possible via documentation exchange or other means such as video connection. This will be aimed at verifying the correct implementation of the corrective actions. If corrective actions are not implemented satisfactorily, the CBs may close the audit procedure.

**Major non-conformities of category 2 requirements** will be noted as observations. When non-conformities represent more than 50% compliance with category 2 requirements, non-conformities should be resolved within a certain period of time up to 6 months to be determined by the CB. Evaluation of the implementation of corrective actions is possible via documentation exchange or other means such as a video connection. CBs must decide if the corrective actions were correctly implemented to close the audit procedure.

- **Minor non-conformities** do not affect the overall capability of the applicant to comply with the audit scheme requirements.

**Minor non-conformities of category 1 requirements** will be noted for rectification within a defined period of time up to 3 months to be determined by the CB.

**Minor non-conformities of category 2 requirements** are noted as observations.

## 13. CERTIFICATION DETAILS

### SECTION 1: QUALITY SYSTEM REQUIREMENTS

#### 1.1 BUSINESS REGISTRATION

Organization registration document shall be in place and valid. Top management of the organization's site shall be identified.

Assessment level	Minor non-conformity	Evidence required
1	n	y

#### 1.2 QUALITY MANAGEMENT SYSTEM

Documented evidence that demonstrate that there is a quality management system in place. If available, valid certificate for ISO 9001, ISO 14000 or EMAS issued by an authorised Certification Body.

Assessment level	Minor non-conformity	Evidence required
2	y	y

#### 1.3 TRAINING

Designated responsible personnel shall receive appropriate training to fulfil the audit requirements. Training must ensure personnel's suitability to their tasks and responsibilities assigned. Training programmes must be subject to continuous reviews suitably structured and documented.

Assessment level	Minor non-conformity	Evidence required
2	y	y

#### 1.4 REGISTER OF COMPLAINTS

A register of complaints shall be in place. A procedure must be in place to guarantee that any complaints received related to the effective implementation of this Certification are considered for improvement.

Assessment level	Minor non-conformity	Evidence required
2	y	n



## 1.5 RECORDS

Evidence of compliance with the audit requirements and procedures for at least 12 months must be in place. Records must be available in written documents, procedures or automated control systems.

Assessment level	Minor non-conformity	Evidence required
1	y	y

## 1.6 QUALITY ASSURANCE

Evidence that quality control for the conforming *Products* is available.

Assessment level	Minor non-conformity	Evidence required
2	y	n

## 1.7 COMMUNICATION ABOUT CONFORMING PRODUCTS

In case of a monitoring audit, verification that any marking, identification and marketing of conforming products are correctly monitored and documented.

Assessment level	Minor non-conformity	Evidence required
2	y	n

## SECTION 2: SUPPLIER EVALUATION

### 2.1 SUPPLIER IDENTIFICATION

*Batches of Recycled Input* delivered can be linked to a supplier with a valid *Supplier's Certificate* when relevant.

For each *Supplier*, *Site* shall record at least the following details:

- Name and address of *Supplier*;
- Code and validity period of *Supplier's Certificate*;
- Description of the *Recycled Input* provided;
- Purchasing documentation of *Recycled Input*.

Assessment level	Minor non-conformity	Evidence required
1	y	n

## 2.2 INPUT RECORDS

Records and availability of *Supplier's Certificate for Recycled Inputs* shall be available during material procurement.

Supplier's Certificate and documentation must detail the list of certified *Plastic Products* with the corresponding pre-consumer and post-consumer *Recycled Content*.

Assessment level	Minor non-conformity	Evidence required
1	y	y

## SECTION 3: INPUT REQUIREMENTS

### 3.1 PURCHASE SPECIFICATIONS

*Batches of Certified Recycled Input* shall be purchased and booked in against a specification which shall be available for each grade of *Certified Recycled Input* accepted.

Specification shall include at least:

- Polymer type;
- Product Code (identifiable per each individually purchased *Certified Recycled Input*)
- Volume;
- *Recycled Content* share according to *Supplier's Certificate*

Assessment level	Minor non-conformity	Evidence required
1	y	y

### 3.2 WEIGHTS AND DATES OF DELIVERY RECORDED

Evidence that weights (at least by freight forms or big bag lists), *Product Code* and date of deliveries of all incoming *Batches of Recycled Input* are documented. Where available, weighbridge tickets either from the *Supplier* and/or *Organization* shall be recorded and stored physically or electronically.

Assessment level	Minor non-conformity	Evidence required
1	y	y

### 3.3 ORIGIN, SOURCE, SECTOR AND TYPE OF RECYCLED INPUT

Origin of material (pre- or post-consumer) shall be verifiable via documentation and *Supplier's Certificate*. If available, source of material (e.g., household, commercial, industrial, etc.), sector of material (Packaging, Building & Construction, WEEE, Agricultural), and type of product application (e.g., PET bottles, trays, etc.) shall be verifiable via documentation and *Supplier's Certificate*. These are documented.

Assessment level	Minor non-conformity	Evidence required
1	y	y

## SECTION 4: STOCK MANAGEMENT

### 4.1 STOCK IDENTIFICATION

All incoming *Recycled Input* shall be identifiable with a *Product code* linked to the *Supplier*. Big bags may be tagged, allocated to specific storage areas or use a clear silo assignment. Big bags may be stored with the original *Product code* or an internal electronic transcoding.

Assessment level	Minor non-conformity	Evidence required
1	n	y

### 4.2 STORAGE CONDITIONS

Products shall be stored in closed and/or covered areas.

Assessment level	Minor non-conformity	Evidence required
2	y	n

### 4.3 STOCK MANAGEMENT SYSTEM

A system that records all movements in and out of stock for *Recycled Input* and *Output* and tonnages of stock present on *Site* at any time shall be in place. The stock management system should include regrind/scrap material which is recirculated into the production process.

The inventory shall be balanced once a year. Records shall be in place. Organization shall prepare an overview which includes remaining stock from the previous year, inputs received, inputs still in stock, outputs still in stock and outputs sold.

Assessment level	Minor non-conformity	Evidence required
1	n	y

### 4.3 STOCK CHECKS

A physical inspection of stock shall be carried out and documented at least once per year to verify that the level of stock shown in the stock management system is correct. Inspections shall be recorded and documented.

Assessment level	Minor non-conformity	Evidence required
1	n	y

## SECTION 5: PROCESS

### 5.1 PROCESS OVERVIEW

Description and schematic of the process is available or can be provided.

Assessment level	Minor non-conformity	Evidence required
1	y	y

### 5.2 INCOMING RECYCLED INPUT RECORDS

Records of Recycled Input shall be available. When different Recycled Input(s) streams are co-processed, a separate accounting of each of these material streams is required.

Assessment level	Minor non-conformity	Evidence required
1	y	y

### 5.3 SUBCONTRACTED PROCESSING INPUT RECORDS

Records of *Recycled Input* sent to *Subcontracted Processing* shall be available. Requirements may be found described in section 8.

Assessment level	Minor non-conformity	Evidence required
1	y	y

### 5.4 INPUT & OUTPUT RECORDS

Records shall be kept of all materials that are inputted into and produced by the Process. These include:

- i) Used Recycled Input
- ii) Additives, master batches, virgin material
- iii) Scrap/regrind material recirculated in the process
- iv) Output
- v) Rejections

Assessment level	Minor non-conformity	Evidence required
1	y	y

## 5.5 PROCESS RECORDS

Records shall be kept indicating the times that the production process was operational on a given day and the volume of *Recycled Input* used and *Output* produced. Records should be available for a minimum period of 12 months (i.e. during the evaluation period). Where this is not the case a *Provisional Certificate* should be issued.

Assessment level	Minor non-conformity	Evidence required
1	n	n

## 5.6 METROLOGY OF TEST EQUIPMENT

Procedures for selection, control and calibration of test equipment must be done regularly if present.

Deviations must be recorded. Corrective actions must include an investigation of the causes of the non-conformity and action to prevent the non-conformity in the future.

Assessment level	Minor non-conformity	Evidence required
1	y	y

## 5.7 VOLUME RECONCILIATION

Overview of the material flows of the *Process* where *Recycled Input* is involved to produce an *Output* over a specified timeframe. Any minor non-conformities must be explained. Output may be accounted for in tons (t) or in number of products.

When *Output was produced* for less than one year or records have been kept for less than one year, a *Provisional Certification* should be issued. In case of spot production (on demand production), verification of plausibility check and check of recipes through consumption figures.

Assessment level	Minor non-conformity	Evidence required
1	y	y

## 5.8 TRACEABILITY

Evidence that adequate steps are implemented to ensure traceability throughout the entire *Process* according to EN 15343:2007. Batches of *Recycled Input* and *Output* can be traced back at any point and anywhere of the *Process*.

- Incoming load report
- Incoming warehouse
- Process (production documents, machine settings, traceability of connection to the injection presses if applicable)

Assessment level	Minor non-conformity	Evidence required
1	y	y

## SECTION 6: OUTPUT COMPOSITION

### 6.1 OUTPUT SPECIFICATIONS

Product descriptions (itemisation – BOM) of the *Output* shall be available (polymer, colour, piece weight, product components, etc.)

Assessment level	Minor non-conformity	Evidence required
1	n	y

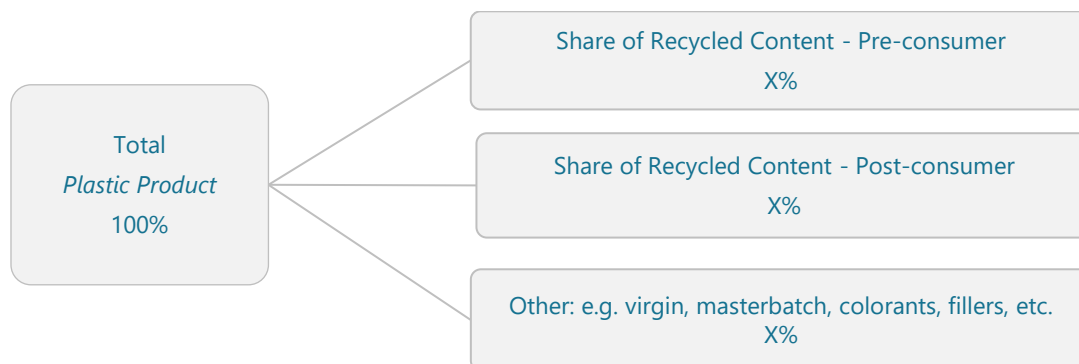
### 6.2 OUTPUT DESCRIPTION

Description of the Products, Family(ies) of products or components objects of conformity assessment.

Assessment level	Minor non-conformity	Evidence required
1	y	y

### 6.3 CALCULATION OF RECYCLED CONTENT

*Recycled Content* shall be expressed in percentage of the total weight of a *Product* or *Component* considering the following categories:



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The calculation shall only account for *Components, Products or Family(ies) of Products* using *Recycled Input*. *Recycled Input* may consist of a particular share of pre-/post-consumer which shall be considered into the calculation.

The calculation reflects the real share of the *Recycled Content* (pre-consumer and post-consumer) present. *Products or Family(ies) of Products* shall be listed in the Audit Report and Summary Sheet with their respective percentages described.

Assessment level	Minor non-conformity	Evidence required
1	n	y

## 6.4 PLAUSIBILITY CHECK

Evidence of Output produced is compatible with the amount of *Recycled Input* used. The plausibility of the following figures shall be verified:

- i. Proportions according to product formula
- ii. Verification of the purchase quantity of the *Recycled Input* used
- iii. Verification of *Output* produced
- iv. Purchases (t) – Stock (t) > Consumption (t)

Assessment level	Minor non-conformity	Evidence required
1	n	y

## SECTION 7: OUTPUT REQUIREMENTS

### 7.1 OUTPUT SPECIFICATIONS

Sales invoices of Output shall include at least:

- Name and address of the customer;
- Date when the invoice was issued;
- Product code and description of the *Output* sold;
- Quantity of *Output*;

Assessment level	Minor non-conformity	Evidence required
1	n	y

### 7.2 RECORD OF SALES

Evidence of Output sales shall be recorded. Procedures shall be in place to monitor and control the destination of the Output.

Assessment level	Minor non-conformity	Evidence required
1	n	y

## SECTION 8: SUBCONTRACTING

### 8.1 CONTROL OF SUBCONTRACTED PROCESSING

Records shall indicate when *Recycled Input* is sent for *Subcontracted Processing*. The following shall be recorded at least:

- i) The date *Recycled Input* was sent for *Subcontracted Processing*;
- ii) The company name and address of the party carrying out *Subcontracted Processing*;
- iii) The grade of *Recycled Input* and tonnage sent for *Subcontracted Processing*.

Assessment level	Minor non-conformity	Evidence required
1	n	y

### 8.2 SUBCONTRACTOR'S CERTIFICATE

*Subcontracted Processing* shall take place in facilities holding *Certification*. Copies of the subcontractor's certificates shall be presented.

Any processing taking place in non-certified companies shall not be considered in the Recycled Content calculation.

Assessment level	Minor non-conformity	Evidence required
1	n	y

## SECTION 9: ANNEXES

Certification includes an annex providing information on the data points compliant with the Circular Plastics Alliance requirements for the data monitoring of use of recycled plastics.



## SECTION 10: OUTCOMES OF THE AUDIT

### 9.1 AUDIT REPORT

*Certification Body* shall issue an Audit Report with the final statement of conformity and the details of the audit findings. The audit report is valid for 1 year and is identified with a unique certification code.

### 9.2 CERTIFICATE

*Certification Body* shall issue a certificate reporting the final statement of conformity and the details of the audit findings. The certificate is also valid for 1 years and is identified with the same certification code than the audit report.

### 9.2 USE OF CLAIMS & LOGO

The use of the logo shall follow the guidelines provided in the “Recyclability and Recycled content Use of Claims Guidance” document.

## 14. ANNEX I: DEFINITIONS

### **Applicant**

Organisation applying for Certification for a Process and Product(s), Components or Family(ies) of Products.

### **Organisation**

[ISO 22095:2020, 3.4.1]

Entity or group of people and facilities with an arrangement of responsibilities, authorities and relationships and identifiable objectives.

### **Site**

[ISO 22095:2020]

Location with geographical boundaries at which defined activities under the control of an organization are carried out.

### **Certification**

Certification under this Scheme.

### **Supplier**

Company providing *Recycled Input, Product(s), Family(ies) of Products or Components*.

### **Supplier's certificate**

RecyClass Recycled Plastics Traceability Certificate or certificate of compliance under a recognised Certification by RecyClass.

### **Product Code**

Unique transaction code for an incoming input *Batch* of material.

### **Traceability**

[ISO 22095:2020, 3.6.1]

Ability to trace the history, application, location or source(s) of a material or product throughout the supply chain.

### **Batch**

[EN/ISO 472:2013, 2.1679]

Quantity of material regarded as a single unit and having a unique reference. Batch is primarily a processing term.

### **Recycled Input**

*Batches of certified Recycled Plastics identifiable with a unique transaction code. Certification must be granted by RecyClass or a Scheme recognised by RecyClass based on EN 14353:2007.*

### **Uncontrolled Recycled Input**

*Batches of recycled material originated in a non-certified Supplier and/or without traceability.*

### **Output**

Plastic Products that leave the *Process* for which *Certification* is being applied for.

### **Plastic**

Material consisting of a polymer as defined in point 5 of Article 3 of Regulation (EC) No 1907/2006, to which additives

or other substances may have been added, and which can function as a main structural component of final products, with the exception of natural polymers that have not been chemically modified.<sup>1</sup>

## **Product**

Material, object or semi-finished product made entirely or partially of recycled plastics.

## **Family of products**

Group of products made using the same processing technology, within the same line, of similar formulation, for similar applications and containing materials from the same waste origin.

## **Component**

Specific elements of the output product when it contains different plastic parts, other materials or other.

## **Recycled Plastic**

[EN/ISO 472:2013, 2.612]

Plastic prepared by processing in a production process from plastics waste materials for the original purpose or for other purposes, but excluding energy recovery. In a broad sense, the recycling of plastics covers any re-use of scrap material or discarded articles, including pyrolysis to recover useful organic chemicals. Recycled plastics may or may not be reformulated by the addition of fillers, plasticizers, stabilizers, pigments, etc.

## **Recycled Content**

[CEN/TR 15353:2004, adapted]

Percentage by weight of recycled plastics in a product. Percentage by weight of *Certified Recycled Input in Output*. It must be defined between *Pre-consumer Material* and *Post-consumer Material*.

## **Post-consumer material**

[ISO 14021:2016]

Descriptive term covering material, generated by the end-users of products, that has fulfilled its intended purpose or can no longer be used (including material returned from within the distribution chain). Note that the term “post-use” is sometimes used synonymously.

## **Pre-consumer material**

[ISO 14021:2016]

Descriptive term covering material diverted from the waste stream during a manufacturing process. Note that this term excludes re-utilized material, such as rework, regrind or scrap that has been generated in a given process and is capable of being reclaimed within that same process. The term “post-industrial material” is sometimes used synonymously.

## **Off cuts, scrap, regrind material**

[EN/ISO 472:2013, 2.1707]

Shredded and/or granulated recovered plastics material in the form of a free flowing material. The term is frequently used to describe plastics material in the form of scrap generated in a plastics processing operation and re-used in-house. The term is also used to describe fine plastics powder used as a filler in the recovery of plastics.

## **Waste**

[EN/ISO 472:2013, 2.1710]

Any material or object which the holder discards, or intends to discard, or is required to discard.

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<sup>1</sup> OJ L 155, 12.6.2019, p. 1–19

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## **Process**

[ISO 22095:2020, 3.2.10]

Set of interrelated or interacting activities that use inputs to deliver an intended output.

## **Subcontracted Processing**

*Recycled Input* delivered to *Site* which is produced by a third-party company also certified under *Certification* where the *Applicant* retains ownership of *Output* from the third-party *Organization*.

## 15. ANNEX II: TABLE OF CHANGES

Version	Date	Section	Update description
2.1	November 2021	1	Editorial changes.
2.1	November 2021	13, 10	Addition of section 10 referring to the Annexes of the audit report.
2.1	November 2021	12	Clarification on the wording.

Version	Date	Section	Update description
2.0	July 2021	1	Additional explanations for the focus of Certification.
2.0	July 2021	6	New section on object of conformity.
2.0	July 2021	8	New section detailing traceability and chain of custody.
2.0	July 2021	9	New section detailing how the controlled blending model works.
2.0	July 2021	10	New section explaining calculation of recycled content. Clarification.
2.0	July 2021	11	New section on supplier's certificate.
2.0	July 2021	12	New section on non-conformities. Additional clarifications.
2.0	July 2021	13, 1.2	Addition of EMAS to certification for quality management. Clarifications added.
2.0	July 2021	13, 1.6	New section.
2.0	July 2021	13, 1.7	New section.
2.0	July 2021	13, 2.1	Clarification. Details on how to demonstrate traceability from suppliers.
2.0	July 2021	13, 2.2	Clarification.
2.0	July 2021	13, 3.2	Clarification and modification – input material is not always weighted.
2.0	July 2021	13, 3.3	New section.
2.0	July 2021	13, 5.1	New section.
2.0	July 2021	13, 5.7	Clarification on the volume reconciliation calculation
2.0	July 2021	13, 6.2	New section.
2.0	July 2021	13, 6.3	Clarifications added on the calculation of recycled content.
2.0	July 2021	13, 7	New section on audit output.
2.0	July 2021	14	New definitions added.

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